



Dear Parents and Guardians,

Early registration for 2023-24 begins February 1, 2023 and will run through Friday, February 11th. If you are a current CLS Family or if you are a member of one of the 3 supporting churches, you are eligible to register during the **early registration** time frame. **Open registration** for families who are not current students or not members of one of the 3 supporting churches will begin February 16th, 2023.

There are two advantages to registering early:

1. You will have until March 10th to take advantage of the registration fee of \$265 (K-8th Grade student).
2. Families who register on or before March 10th will pay lower enrollment fees. The enrollment fee increases beginning March 13th to \$335.

Member families and current families may register from Feb. 1st- March 10th and still pay the \$265 registration fee. The registration fee will go up for everyone on March 13th, 2023..

Placement is determined on a first-come, first-served basis. This is especially important if your child is in a classroom that is at or near capacity (24 for K, 25 students for 1st-8th classrooms).

Inside this packet, you will find the following forms (A brief description of each form follows):

- **Registration Form (required)**
 - One per child - Preschool through 8th grade. Complete front and back. Attach check to form. PS 3's: \$70 per child enrollment fee; PS 4's: FREE; K-8: \$265 per child enrollment fee (see time frames above).
- **Tuition Worksheet (required)**
 - **Every** family who enrolls a Kindergarten-8th grade student *and* who will pay tuition in 2023-24. Please read instructions carefully.
 - **TAC: Families who wish to apply for Tuition Assistance Credit will check the line marked TAC on the tuition worksheet. There is no separate application form for TAC. Families applying for TAC must apply for ILSTO and submit the appropriate tax paperwork to the Principal. All TAC applicants must submit a 2022 1040 Tax Page 1 with your application. It must show Line 9- TOTAL INCOME.**

- **ILSTO application**
 - * The Iowa Lutheran School Tuition Organization (ILSTO) offers scholarships to families who meet the income guidelines (see application). ILSTO is available for Kindergarten through 8th grade students. Due 5/01/23.
- **SPICE application**
 - SPICE stands for Special Partners In Christian Education. SPICE is Central Lutheran School's local tuition scholarship fund for Kindergarten through 8th grade students. Eligible families will meet income guidelines, but administration may make exceptions to the guidelines when circumstances warrant. Due 5/01.

FINANCIAL AID APPLICATION HELP

All parents are welcome to contact Mr. Parris to schedule an appointment to help you through the applications if you have any questions. Please do not let the paperwork overwhelm you. If you would have any questions, please call the school office to talk to Mr. Parris or email him at principal@centrallutheranschool.org to set up an appointment.

Please be aware of the deadline for submitting all paperwork: May 1st, the ILSTO paperwork needs to be postmarked by 5/01/2023 for Terril, IA.

We look forward to having your family return to Central in 2023-2024!

Sincerely,

Jackie Seeck
Admin. Asst.

2023-24 CLS Registration Form

Student Information

Gender M F

Grade in 2023-24 _____

Date of Birth (00/00/0000) _____

Baptismal month _____

Name _____
First Middle Last

Address _____
Street City Zip Code

Permission to publish family phone/address in school directory: Yes No

Race African/American White Native American Asian
Native Hawaiian/Pacific Islander Hispanic/Latino

Ethnic Origin Non Hispanic Hispanic

Parent/Guardian Information

Parental status: Married Divorced Unmarried Guardian Widow(er)
With whom does the child live? Mother Father Both Other _____

Father/Guardian _____

Address (if different than student's) _____
Street City Zip

Employer & Occupation _____

Phone: _____
Home Cell Work

Email: _____ Church home: _____

Mother/Guardian: _____

Address (if different than student's) _____

Employer & Occupation _____

Phone: _____
Home Cell Work

Email: _____ Church home: _____

ALTERNATIVE FAMILY INFORMATION (birth parents, step-parents, legal guardians, etc...)

Name _____ Name _____

Relationship to child: _____ Relationship to child: _____

Address: _____ Address: _____

City, Zip: _____ City, Zip: _____

Phone: _____ Phone: _____

Please read and initial:

School policies: I/We submit this enrollment application agreeing to the policies of CLS. Administration may withdraw application at any time if information provided by family in written documents is incomplete or inaccurate.

Financial policies: I/We understand that enrollment fees are *non-refundable unless the child is denied admission. Registration for the following school year is contingent on the status of family’s financial accounts. I agree to pay all financial obligations in a timely manner. *5-day grace period in May

****Initial here:** _____

Tuition:

Families will be billed in nine monthly installments (beginning 9/1/23 and due on the 1st of the month thereafter). Families may pay balance in full at any time throughout the school year. Tuition must be paid in full by the end of the 2023-24 school year.

Confirmation of Seat Placement:

Early Registration: Feb.1-February 15th, 2023 for current families and members of the 3 supporting churches. Open enrollment to non- supporting church member families will open on Feb.16th. Current students and member families have from Feb. 1st - March 10th to pay the registration fee of \$265. On March 13th, those fees will go up to \$335. Priority will be given to students whose parents are members of one of the supporting churches and on a first-come, first-served basis. Enrollment fee must accompany registration form.

Open Registration: Begins February 16th, 2023. . Placement is on a first-come, first-served basis. New families must interview with the principal prior to acceptance of enrollment.

Preschool Placement: Every effort will be made to honor placement requests but we cannot guarantee placement in the desired session. The cost of the 3 year old preschool will be \$980 or \$109 a month. Check the preferred session.

Preschool 3

_____AM session (8:00-11:15 Tuesdays/Thurs)
_____PM session (12:10-3:25 Tuesdays/Thurs)

Preschool 4

_____AM session (8:00-11:15 M, Tu, Th, F)
_____PM session (12:10-3:25 M, Tu, Th, F)

Academic Background: Please answer the following questions so we can better serve your child’s needs.

1. Does your son/daughter have a diagnosed or suspected learning disability or special needs?
(Includes physical, academic, emotional, social)
No Yes (If yes, please explain)_____

2. Is your child currently on an IEP or 504 plan? No Yes (If yes, please provide a copy).

3. Does your child (preschool-8th grade) have toileting issues that the school should know about?
No Yes (If yes, please explain)_____

Parent/Guardian signature

Signature

Date

Central Lutheran School admits students of any race, color, national or ethnic origin, or disability to all rights, privileges, programs and activities generally accorded or made available to students at the school. CLS does not discriminate on the basis of race, color, national or ethnic origin, or disability in administration of its educational policies, scholarship and loan programs, athletic, and other school administered programs.

OFFICE USE	K-8 Early Enrollment \$265 thru 3/10	Check #	Cash
Date:	K-8 Open Enrollment \$335 on 3/13	Preschool 3: \$70;	Preschool 4 FREE

2023-2024 CLS Tuition Worksheet

Due no later than: April 22, 2023

All tuition paying families of K-8 students must complete this worksheet

Family Name _____ # of K-8 Students at CLS in 23-24 _____

One or both parents are members at a: (Must choose one)

____ Leadership/Contributor I or II Level church (St. John Newhall; St. Stephen's Atkins;
St. John Keystone; formerly considered 'member')

____ Mission Church (all other Lutheran churches, denominations or no church family;
formerly considered 'nonmember')

Line 1: Our family's total K-8 tuition for 2023-24 will be: \$ _____

(Use chart on reverse side to determine your family's total tuition for students in grades K-8. Do not include Preschool 3 tuition.)

Line 2: Parent contribution to meet 2023-24 tuition: \$ _____

(Write in dollar amount what you can prayerfully contribute to your family's yearly tuition.)

Line 3: After prayerful consideration, our family requests grants of: **\$ _____

(This figure should equal the difference between lines 1 and 2.)

** Please take note that financial aid resources (ILSTO & TAC) are limited and finite.*

Requesting more than your family needs could mean another family does not receive the amount they need to keep their children at Central Lutheran.

Divide the figure in Line 2 by the number of K-8 children to determine your cost per child: _____

*** If there is a dollar figure on Line 3, you must check at least one of the first 3 options below.*

Our family will apply for grants from the following options: (May choose more than one.)

____ **ILSTO** (Iowa Lutheran School Tuition Organization)

Complete ILSTO application form and attach necessary paperwork. Mail directly to ILSTO; postmarked no later than 5/01/23.

____ **TAC** (Tuition Assistance Credit)

Must apply for ILSTO **AND** provide a copy of your 2022 **FEDERAL** Tax Form 1040 showing Line 9- TOTAL INCOME. This tuition worksheet will serve as your "application." Worksheet due 5/01/23

____ **SPICE** (Special Partners in Christian Education) Must apply for ILSTO and provide a copy of your 2022 FEDERAL Tax Form 1040 showing Line 9- TOTAL INCOME. Worksheet due 5/01/23

____ **No grants** requested. (Line #3 above must be \$0.00. Return this worksheet to the office by 5/01/23.)

How to Determine which Tuition Schedule to Use:

Leadership/Contributor I & II Church: If either parent holds membership at St. John, Newhall; St. Stephen's, Atkins, or St. John, Keystone

Mission Church: Members at all other Lutheran churches; other denominations or no church home.

2023-24 CLS Tuition Grades K-8

Church membership of one or both parents	Per Child
Leadership: Contributor I & II	\$3,400
Mission Church	\$5,200

- **K-8 parents should keep in mind, the actual cost to educate your child at CLS is \$6934. Also, in August at Forms and Fees Day, all families in K-8th will be charged a \$100 per student Technology Fee which is the same as our current school year. This will be a separate fee in August.**

IMPORTANT!

Financial aid (ILSTO and TAC) will be announced in late May.

Enrollment fees (formerly called registration fees) are typically nonrefundable. However, we understand that families may be hesitant to register for 2023-2024 until they know how much financial aid they will receive. Delaying registration until financial aid is announced may jeopardize placement in larger classes, as enrollment is determined on a first-come, first-served basis.

To offset the financial risk to families but still encourage early registration under the lower fees, every family will have a 5-day grace period after financial aid awards are announced in May (via letter) during which time they can request a refund of enrollment fees if they feel their financial aid is inadequate to return to Central in 2023-24. Refunds will only be given within the 5 day window or if you are moving out of the area-transferring to a local public school does not qualify for a refund.

- 1) All requests must be presented in writing (hard copy only; no email or electronic transmission) to Principal Parris within the 5-day grace period (tba).
- 2) Requests must specifically state the request for a refund of enrollment fees is solely for financial reasons.



Special Partners in Christian Education

Through the generosity of individuals in the SPICE (Special Partners in Christian Education) program, local funds are available to help families pay tuition at Central Lutheran School.

Funds will be awarded *only* to those who have:

- 1) applied for a scholarship through Iowa Lutheran School Tuition Organization (ILSTO).
- 2) completed a SPICE application and submitted the necessary paperwork.

We have a generous amount of SPICE funds available. God willing, your personal blessings, along with an equitable share of our SPICE funds, will make it possible for your child to attend Central Lutheran School at an affordable cost.

The due date for SPICE, TAC and the tuition worksheet is **May 1st, 2023 to the school office.**

Please send your completed ILSTO Application form by 5/01/2023 to the address in Terril.

Ldrship/Contributor I & II Church Membership: \$3,400 per K-8 child
Mission Church Membership: \$5,200 per K-8 child

If parent/s are members at St. John, Newhall; St. Stephen's, Atkins or St. John's, Keystone, please use the Leadership/Contributor I & II schedule.

If parent/s are members of any other Lutheran church or other denomination or have no church home at all, please use the Mission schedule.



2023-2024 SPICE Application *(Special Partners in Christian Education)*

PART I

To apply for SPICE, complete this form and return to the Central Lutheran School office. If you need assistance completing the form, please contact Principal Parris. Remember to attach a copy of the first page of your 2022 federal income tax return. All families **MUST TURN IN** with their paperwork for SPICE this year a copy of page 1 showing line 9- TOTAL INCOME of the 1040 Federal 2022 Tax Return.

Name of Child (K-8th Grade)

Grade in 2023-2024

Part II

HOUSEHOLD MEMBERS: List the name of *everyone* living in your household, including yourself and the child(ren) listed above.

INCOME: List the Total Income on *Line 9 of your 2022 1040 Federal Income Tax Return*. Must attach a copy of your income tax return showing Line 9. Applications that do not include the necessary paperwork will not be given consideration.

First/Last Name	Total Income (see above)	List other payments received monthly (include amount <i>and</i> type: child support, alimony, SSI, retirement benefits)
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1.

2.

3.

4.

5.

(over)

Part III

Parents' estimated contribution to meet 2023-2024 tuition (*same as line 2 on 2023-24 Tuition Worksheet*) \$ _____

Have you received any other financial contributions about which we should know? (Include any amount your church contributes to your family to help you pay for tuition)

Part IV

It will be the responsibility of the signed parent/guardian that any amount not covered by the SPICE fund or other aid will be paid by end of the school year. All parents/guardians who receive SPICE funds are asked to give of their time by volunteering at various CLS activities and events throughout the year.

Part V

I certify that all of the above information is true and correct and that all income is reported. I understand that this information is being given for receipt of financial scholarship and that school officials may verify the information on the application.

Printed Name Parent/Guardian

Signature Parent/Guardian

Home Address

Date Signed

Home Phone

Work Phone

(FOR OFFICE USE ONLY -- DO NOT WRITE BELOW THIS LINE)

Date Received _____

Total Anticipated Fees _____

Family contribution _____

Unmet Need: _____

Amount Awarded from SPICE Funds \$ _____

Date: _____

Approved By: _____

SCHOOL: CITY:
2023-2024 ILSTO Financial Aid Application
ILSTO, BOX 176, TERRIL , IA 51364

1 Instructions Application

Families must be Iowa residents. With the changes in the 1040 form, You must include a copy of **page 1** of your 2022 Federal income tax return (1040) with this application. Page 1 shows the dependents information and Line 9 of page 1 shows the total income. Schedules need not be included. If you were **NOT** required to file a tax return for 2022, you must sign the **non-filer affidavit** in Section 7 and submit all Forms W-2 or 1099 received by members of your household.

- Submit this application directly to ILSTO, Box 176, Terril, IA 51364, POSTMARKED by **May 1, 2023**.
- **PLEASE NOTE: THERE WILL BE ONLY 1 ROUND OF APPLICATIONS THIS YEAR FOR RETURNING FAMILIES.**
- **THE DEADLINE FOR NEW STUDENTS WHO APPLY AFTER MAY 1 FIRST ROUND IS JULY 15, 2023.**
- Eligibility remains at 400% of poverty level. However, the Iowa Legislature did not increase funding with this increase in eligibility. Therefore, awards are based on amount of donations. Eligibility does not ensure an award.
- **PLEASE NOTE QUESTIONS CONCERNING FREE/REDUCED LUNCHES, NUMBER OF PARENTS WORKING AND OTHER AID. CIRCLE THE CORRECT ANSWER. IF RECEIVED OTHER AID, GIVE THE AMOUNT THIS SCHOOL YEAR. USE THE CURRENT YEAR FOR THESE QUESTIONS. ESA AMOUNT INCLUDED IN CASE OF STATE LEGISLATIVE ACTION.**
- Starting with yourself, list the name and birth date of every person who lived in your home on December 31, 2022.
- Include everyone who lived with you, regardless of relationship, even children in college and those not in school.
- For each student (including those in college), enter their **2023-2024** school name and grade level

2 Household Members

Full Name (First/Middle/Last)	Relationship to Student Applicant	Birth Date	For Students Only		New Lutheran School Student (Y or N)	2023-24 Tuition	ESA AWARD
			Next Year School Name	Grade next yr '23-'24			
	<i>Applicant</i>						

3 Household Address

- Enter the complete street address of your primary place of residence (your home) as of December 31, 2022.
- Include your apartment number, unit number, or lot number if applicable.
- Do not enter a post office box or the address of any property other than your primary residence.

Street	City	State and Zip Code	PUBLIC SCHOOL DISTRICT IN WHICH YOU CURRENTLY LIVE.

4 Contact Information

- Your contact information is needed to help us resolve any errors or omissions on this application.
- Provide all phone numbers (including area code) at which you may be reached for additional information.
- Provide your primary email address. In the event we can't reach you by phone, we will send you an email.

Work Phone	Home Phone	Cell Phone	Email Address

2023-2024 Financial Aid Application

5 Unreported Income

- Report below any income that your household received in 2022 which is not included on a submitted tax return.
- All household income, whether taxable or nontaxable and regardless of source, must be disclosed.
- Enter monthly or yearly amounts, whichever you prefer. If none, enter a zero; do not leave an item blank.

Type of Income	Monthly	Yearly	Type of Income	Monthly	Yearly
Child Support Received for All Children	\$	\$	Supplemental Security Income (SSI, SSD)	\$	\$
Housing Assistance (HUD, Section 8)	\$	\$	Veterans Benefits and Combat Pay	\$	\$
Public Assistance (Food Stamps, Welfare)	\$	\$	Workers Comp and Disability Benefits	\$	\$
Social Security Benefits of Dependents	\$	\$	All Other Unreported Household Income	\$	\$

Please Circle:

School Lunches: **REDUCED** **FREE** **Neither**

Use current year for these questions.

Number of Parents working: **2** **1** **0**

Did you get additional aid besides STO? **YES** **NO** **AMT: \$ _____**

6 Additional Information

- You may also use this section to explain or expand upon any entries made elsewhere on this application.
- You may also use this section to tell how the STO program has helped your family.

7 Nonfiler Affidavit

- If no one in your household was required to file a tax return for 2022, you must sign the following affidavit.
- Skip this section if anyone in your household was required to file a federal income tax return for 2022.
- If you sign below, you must include all Forms W-2 and 1099 received by members of your household for 2022.

I hereby certify that, to the best of my knowledge, **no member** of my household earned enough taxable income to be required to file a federal individual income tax return for the year 2022.

Applicant Signature	Date
X	

8 Applicant Certification

- All applicants **must** sign this section.
- Before signing, verify that **all** sections of this application have been completed in accordance with the instructions.
- Verify that **all** members of your household have been listed and that **all** income received has been disclosed.

I hereby certify that: (a) this application is true, correct, and complete; (b) I have submitted true copies of all tax returns filed by members of my household; and (c) I have disclosed all household income received.

Applicant Signature	Date
X	

PLEASE ATTACH PAGE 1 OF YOUR 2022 FEDERAL 1040

2023

Number in Family	Poverty Guideline	400%
1	\$14,580	\$ 58,320
2	\$19,720	\$ 78,880
3	\$24,860	\$ 99,440
4	\$30,000	\$ 120,000
5	\$35,140	\$ 140,560
6	\$40,280	\$ 161,120
7	\$45,420	\$ 181,680
8	\$50,560	\$ 202,240
9	\$55,700	\$ 222,800
10	\$60,840	\$ 243,360
11	\$65,980	\$ 263,920
12	\$71,120	\$ 284,480



Dear Central Family,

It is our prayer that all of our families will return next year to Central. However we realize that some circumstances may arise that prevent your return, such as moving outside the area, transportation issues, etc.

Projected enrollment figures drive our decisions about staffing, materials, room logistics and budget. Therefore, it is important for us to know as soon as possible if one of our families decides not to return.

If you have reason to believe you will not be returning next year, please indicate below and return this form to the office as soon as possible.

Thank you.

_____ After prayerful consideration, our family will **not** be returning to Central in 2023-24.

Student Name(s): _____

Parent Signature: _____ Date: _____

_____ I would like the Principal or a School Board member to contact me about why we have decided not to re-enroll our student(s) at Central Lutheran School.