



CENTRAL LUTHERAN SCHOOL
Board of Directors Meeting
August 21, 2017

The meeting began with **Justin Gorsh** leading the board in a devotion.
Dawn Embretson will lead next month's devotion.

Call To Order

With a quorum of board members present, the regular meeting of the Board was called to order by Chairman Jeff Williamson. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Joe Wallace	Present	Jason Wolf	Present
Nate Junge	Present	Justin Gorsh	Present
J Schanbacher	Present	Dawn Embretson	Present
Jeff Williamson	Present		

Others in Attendance	
<u>Name</u>	<u>Name</u>
Carrie Newton	Nichole Perez
Pastor Woltemath	Ally Getka

Minutes from Previous Meeting

MOTION was made by Joe Wallace to accept the minutes from the July 17, 2017 regular meeting. Justin Gorsh seconded the motion. Motion carried.

Financial Reports

- 1) Combined Financial Report Presented:
 - a. Carrie found an error in the budget. Carrie was able to fix the error, but the budget line item of health care will reflect \$506 over budget each month this school year.
 - b. There was a question about the extra money that was in the line item of the tuition budget. Carrie has looked into this and has not found any significant reason that there is a surplus. One explanation could be from the money received from ILSTO, unexpected students returning, unexpected preschoolers, etc.

MOTION was made by Nate Junge to accept the financial reports. J Schanbacher seconded the motion. Motion carried.

Committee Reports

Principal's Report - Enrollment – K-8 is 155, PK- 8 is 187. Nichole attended the Lutheran Principal's Conference. The highlights include:

- ILSTO – The state would like more information from families and from the building. Nichole will host a meeting to get the information out early.
- Lutheran Special Education ministries – Stacy Heft is the CEO, based out of Detroit. Trinity in CR is their first Iowa school to use this service. Nichole will be in close contact with Mr. Mueller, Principal of Trinity, throughout the year to see how it is going.
- Tech 21 – professional development in technology for teachers. The focus is in instruction in incorporating technology into instruction. Nichole will be sharing the information with teachers to see if there is any interest and research this further.

- Greater Des Moines Foundation presented on grants that were supported. CLS will be tapping into the Benton County Foundation. Nichole will be writing some grants to see if they can get some projects funded. They also offer support for managing an Endowment Fund.

ALICE training is scheduled for staff January 15th. Parent meeting will be January 25th.

No Trespassing signs vs Private Property signs – concern about where our liability falls if someone were to get hurt (Gaga Balls rubber protective pieces gone or kids on the roof). Dawn will attend the next St. John (Newhall) Council meeting to ask about next steps.

We have been accredited!!!! This lasts until August 2022.

Admissions Director's Report – included in Principal's report

Policy Committee – No report

Facility Committee - Nichole has received an email from Rick Streb of Liberty Doors. He states that the doors are unable to be repaired. The asbestos removal company has not responded to our request to pay for the doors. The bill will not be paid until this issue is settled. It will cost \$3000 to replace the doors. Our plan is to offer to pay half for the doors.

Short term projects

- Clean up the red gym doors – [damaged by the abatement company. Continuing to work with them to come to resolution.](#)
- Clean out the janitors closet by the new gym – [July 2017](#)
- Move items like ladders out of the boiler room – [July 2017](#)
- Remove tree stump -
- Tree's behind backstop need to be trimmed – [July 2017](#)
- Remove the evergreen tree near the backstop – [July 2017](#)
- Replace window AC unit in Denise's room – [August 2017](#)
- Paint Kindergarten hallway – [July 2017](#)
- Put the remainder of the base boards up – [July 2017](#)
- Fix walls in the lunch table storage closet – [August 2017](#)
- Kitchen storage door needs to be trimmed down – [August 2017](#)

Athletic Committee – Cougar Classic is this weekend. More than a dozen teams coming!! Soccer is underway right now. Volleyball and Flag Football start Sept. 5th. Parent meeting for all fall sports is Tuesday the 22nd.

Pastor Waltemath expressed a concern that there was a basketball camp during their Vacation Bible School. Nichole will ask Jackie to update school calendar with church (St. John and St. Stephen) events to avoid this conflict in the future.

Marketing Committee -The team met this summer and planned events for the year. They will do the Schwann's fundraiser again this year. Discussed a strategy for invitations for the endowment dinner. Endowment dinner will be at Tara Hills, there will be entertainment (the date is April 14, 2018).

Technology Committee – Dan Rammelsburg updated all chrome books, updated teachers' computers so they can see all of their devices, and added the new computers.

Endowment Committee – No report

Long range planning

- Asbestos removal in South gym and Preschool classroom, including floor replacement – [Summer 2017](#)
- Parking lot lighting – Almost done!! - [Summer 2017](#)
- Stage lighting - Dave Runge met with the lighting guy last week. He is putting together a proposal for us, including what we can do with the lighting that was donated if we do not end up using it.
- Ceiling insulation in the boys and girls restrooms and above the teacher workroom (finishing the spray foam insulation)

- Planning to replace the boilers
- New lockers
- TV's for classrooms
- Preschool sliding doors tracks need to be replaced – [Summer 2017](#)
- Upper cabinet for 2nd, 3rd, 4th, and 7th grade classrooms
- Clavanova (keyboard on wheels) will need to be replaced in the next few years

Old Business

- Principal Evaluation – done. Goals were set for the year. One change will be for the Board Secretary to send out, collect, tally and summarize the surveys each year.

New Business

- Staffing recommendation – Nichole is recommending Lori Towle for the 15-hour para position.
- Auger table purchase – Chris now owns the tables. He can ask the PTL for reimbursement if he wants it.
- 17-18 Fundraisers
 - PTL
 - Brunch
 - Plant Sales – March/April
 - Family night out – Location TBD
 - Marketing
 - Drink machine – on-going
 - Schwann's -November
 - Apparel Order – October
 - Endowment dinner – April
 - Media Center
 - Book Fair
 - Used book sale
 - Shopping night @ Barnes and Noble
 - Athletics
 - Cougar Classic soccer tourney
 - Concessions – on-going
 - Apparel order
 - 3 v 3 basketball tourney
 - Potential for hosting a basketball tourney
 - St. Louis Trip
 - Various fundraisers – could possibly include:
 - Hy-Vee Coupon books
 - Dinner @Culver's or Pizza Ranch
 - Little Caesar's Pizza Kits
 - Butter braids and Jumpy Monkey coffee
 - US Cellular Center concessions

Justin Gorsh made a motion to approve the fundraisers for the year. Nate Junge seconded the motion. Motion passed.

- Changes to Parent/Student handbook – updated the Board.
 - Late arrival policy
 - The wording for chapel currently reads “a worship service” to a “devotional service”
 - The foods and treats policy

Closing

MOTION was made by Dawn Embretson to adjourn the meeting. J Schanbacher seconded the motion. Motion carried.

Next meeting on September 18th @ 6:30PM
 The meeting was closed with the Lord's Prayer.

Respectfully submitted,
 Dawn Embretson, Secretary 2017